



W-2 Statements

ACCESS W-2 STATEMENTS

24 HOURS A DAY, 7 DAYS A WEEK ONLINE.

Casey's will be mailing the W-2 Statements the last week of January to the employee's home address of record. If the address Casey's has for any former or current employee is incorrect, the W-2 will be returned to Casey's. To eliminate further delay and in conjunction with Casey's "Paperless" Payroll Distribution Program, former and current Casey's employees may receive their annual W-2 Statement online. Note that for employees who use this service, some tax service providers are able to automatically pull the W-2 information into their software from this website for ease in tax preparation. Please refer to the instructions noted below to immediately download the W-2 Statement (when it is available).

Accessing the Site:

1. Go to the website <https://ipay.adp.com>.
 - a. Employees who previously registered for the online W-2 at the old website may simply use the same User ID and password at this site; no further action is necessary to access the site.
 - b. Employees who have not registered at either site will click on **Register Now**.
2. Enter the **Registration Pass Code** which is: **CASEYS-ONLINE**
3. From your most recent pay statement, enter the following information:
 - Your legal **First Name, Middle Initial and Last Name** (as printed on your pay stubs)
 - Last four digits of **Social Security Number**
 - Full **Date of Birth**
4. You will then be prompted to complete a registration process during which you must **answer a few security questions, provide an email address and select a password**. Your password must contain between 8 to 20 characters and at least one alpha and one numeric character.
5. You will be assigned a system generated User ID (for example: jdoe@caseys---remember, there is no ".com" at the end). The security questions you set up will be used to verify your identity if you ever forget your user ID or password.
6. Upon completing the registration process, you may access your W-2 Statement at the website using the generated User ID given to you and the password you created. It is suggested that you save this website in your "favorites."

Questions

Any questions about this service can be directed to the W-2 Hotline at 515-965-6127 or CaseysW2@caseys.com. These instructions are also available at www.Caseys.com. Please remember that current employees of Casey's are required to keep their address current in our system and must immediately notify the store manager or direct supervisor of any address update.